



Children's Services Advisory Board Meeting

March 16, 2022

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5th Floor Manatee Room on Wednesday March 16, 2022, at 3:00 p.m.

Roll Call

Present (In Person): Debbie Tapp, Connie Shingledecker, Jennifer Hamey, Kimberly Kutch, Susan Miller Kelly, Carolann Garafola, Xtavia Bailey, Rita Smith, (virtually) George VanBuren and Kelly Hunt, **Absent/Excused:** Hon. Scott Brownell; **Absent/Unexcused:** Jannon Pierce, Charlie Kennedy.

Also Present: County Staff: (In Person) Kristi Hagen, LaWanda Timmons, Charles Lee, Chris Handy-Honeycutt, and Johanna Beville, (Virtually) Debbie Carpenter; Members of the Public: (In Person) Kelli O'Malley, Teri Giles, Brenda Critchfield, Char Young, Laurel Lynch, Debbie Mason, Danielle Visone, Tony Stephens, Conrad Szymanski, Bridget Harry, Kelly Benford, Katrina Bellemare, Alex Furnari (Virtually) Michelle Wieser, Beth Clark, Dawn Stanhope, Drena Green, and Ashley Williams.

Call to Order/Welcome

Debbie Tapp, Chair, called the meeting to order at 3:02 p.m.

Approval of Minutes

Motion: Minutes for April 16, 2022, **Action:** Approve, **Moved by** Susan Miller Kelly, **Seconded by** Rita Smith, **Vote:** Motion passed (**Summary:** Yes = 9, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Jennifer Hamey, Kimberly Kutch, Susan Miller Kelly, Carolann Garafola, Xtavia Bailey, and Rita Smith (Virtually): Kelly Hunt.

Program Introduction

The CSAB invited representatives from Agencies with programs considered new and requesting investment from the Manatee County Children's Services millage to present at the meeting. All representatives were allowed up to 10 minutes for their presentation with additional time for question and answer with CSAB members.

Care Net, Parenting Support and Training Care Net, Prenatal Support and Services

Kelli O'Malley provided an overview of program services, how clients are identified, program duration, resource leveraging, and community partnerships. By answering a CSAB member's question it was disclosed the agency is not currently part of the Plan of Safe Care. Care Net Manasota has been in operation locally since 1997.

North River Care Inc., Bringing Up Amazing Parents (BUMP) Program

Terry Giles provided information on the program, an overview of services, and description of the clients served. North River Care has been in operation for 23 years, yet the BUMP Program is a new component. The program plan is to partner with Manatee County School District, providing additional

services for the Teenage Parent Program (TAPP) with efforts to expand services to other select schools. North River Care is a member of Care Net National. Program is not currently part of the Plan of Safe Care yet has started the process with Safe Children's Coalition.

Children's Home Society of Florida, Manatee Elementary Focus on Literacy

Conrad Szymanski provided information on the program, an overview of services, identified locations and client eligibility criteria, program duration, resource leveraging, community partners and commitments. Mr. Szymanski described the Community Partnership School Model. This component of the Community Partnership School is new. Currently the programs running have been provided under a 21st Century Grant.

George VanBuren entered at 3:56pm

Galatians 6:2 Inc. (dba Avenue 941), Manatee Assisted School Health (MASH) Initiative

Brenda Critchfield provided information on the agency and an overview of program services, identified clients, program duration, resource leveraging, community partnerships and commitments, and details of services provided to the community.

Tidewell Hospice, The Blue Butterfly Family Grief Center

Danielle Visone provided information on the agency, reviewed the program, services provided, details of clients receiving services, locations, duration, and plans for expansion. The Program utilizes the Dougy Center Model to provide grief support for children and parents, this program been in operation for 4 years.

Palmetto Youth Center, Seed to Serving

Tony Stephens provided information on the agency, an overview of services, typical clients, program duration, when services would be provided, resource leveraging, community partnerships and commitments.

George VanBuren exited at 4:46pm

Take Stock in Children of Manatee, Mentoring Matters

CSAB Members watched a video prepared and presented by staff from the agency which provided information on the agency and an overview of the program and services provided to the community.

Kelly Hunt exited at 4:59pm

Review of Funding Increase Flow Chart

Kristi Hagen requested CSAB members to review and discuss the potential need for further clarification of the first box in the *CSAB Decision Making Guide – Request for Increased Investment*. Debbie Tapp led the discussion with the intent to increase clarity for members.

Motion: Amend the *CSAB Decision Making Guide – Request for Increased Investment* first box to state, "Increase to be used to achieve at least one of the following: 1. Serve more children to increase the # of participants achieving the Result, 2. Improve curriculum, approach, or key staff to increase the # achieving the Result, 3. Increase the level of gain of a Result. **Action:** Approve, **Moved by** Connie Shingledecker, **Seconded by** Kimberly Kutch, **Vote:** Motion passed unanimously (**Summary:** Yes = 8, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Jennifer Hamey, Kimberly Kutch, Susan Miller Kelly, Carolann Garafola, Xtavia Bailey, and Rita Smith.

Staff Updates

Charles Lee provided the following updates:

- All currently funded programs have applied for next fiscal year's investments. Staff review of the application have been completed ensuring all required details and uploads have been provided.

Johanna Beville provided the following updates:

- Fiscal reviews are in the process of being completed. Of those completed, there are no findings of concern noted.
- Reviewed recent compliance visits for the following programs and there was nothing of concern noted during the observations:
 - Step Up Suncoast's
 - CATCH program
 - Whole Child Manatee program
 - Healthy Families program
 - Parents as Teachers program
 - Just for Girls:
 - GAPS program
 - SUS program
- Early Learning Coalition has not submitted a FY23 funding application for their Operation WIT program. The Early Learning Coalition has received state funds that will be able to support the operating cost of Operation WIT and agency will be taking the program in-house.

Kristi Hagen provided the following updates:

- Initial scores are only to be provided at this point, CSAB members are reminded to NOT submit their scores until after each the respective review meetings.
- Review meetings:
 - Begin March 23, 2022.
 - Determine if Agency meets the priority they've selected
 - Determine if a program qualifies for consideration of an increase if they have requested per the revised *CSAB Decision Making Guide – Request for Increased* flow chart.
- All CSAB members are to attend all review meetings in-person unless it is for reasons outside of your control.
- All CSAB members must be present in person for the recommendation meetings that are scheduled for Monday, May 23, 2022, and Wednesday, May 25, 2022.
- Clarified that numbers 21 & 22 in the Reviewer's Portal Results First application reviews should only be 4 points, this is an error for Batch 1 reviews only. It originally came through as 6 points each.
- In guidance packet, under 10: There is a missing note that was added, per recommendation of CSAB during the annual retreat. Once the levels of barriers have been determined, there may be some programs who have zero served in a particular level. For example, the program could be serving clients who all fall within Many or Mid-Range barriers, or the program may serve clients from a combination of barrier levels.

New/Old Business

Debbie Tapp reviewed the CSAB Results First Rating Tool Scoring Matrix- FY22/23 and outlined certain questions with scoring thresholds that are necessary to obtain a certain score:

- A. AGENCY STRENGTH, Board: (application question 4)
- B. DIFFERENCE MADE, Agency Strength (application question 10)

Debbie also shared next week's meeting will begin the funding review process for Batch 1. Batch 2 applications will be sent to members tomorrow with questions for due to LaWanda by Wednesday, March 23, 2022 (LaWanda.Timmons@mymanatee.org).

Kimberly Kutch shared April is Child Abuse Prevention Month, reviewed handouts she provided for upcoming trainings offered, and wear blue for Child Abuse Prevention on Friday, April 1.

Xtavia Bailey shared the non-profit fundraiser for Angel Watchers is occurring on May 18, 2022, Pier 22 to begin at 11:30 am. The fundraiser is to provide small grants for gap funding for any organizations working with youth.

Public Comment

None

Next Meeting

March 23, 2022 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5th floor.

Adjourn

There being no further business, the meeting adjourned at 5:22 p.m.

Approved

Debbie Tapp, Chair

Date